ACADEMIC INTEGRITY
USING ARTIFICIAL INTELLIGENCE
Essential Tips To Amplify Human Intelligence In The Classroom

Guidance Overview

While chatbots and generative AI tools can be helpful, they are not widely used in Prince George's County Public Schools classrooms. However, students aged 13 and older have access to these tools outside of school, so guidance is important. PGCPS encourages families to partner with the school system to support students using AI tools at home. It is the responsibility of families and students to ensure the accuracy and authenticity of AI-generated content. Students must verify the information's correctness, use it ethically, and be aware of any potential biases in AI responses. To maintain academic integrity, students must document and properly cite any AI tool used in their work.
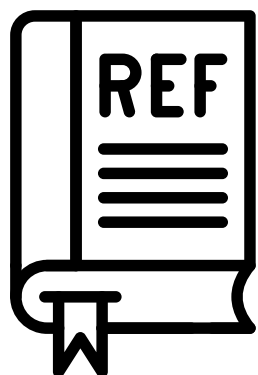
👍 Ways To Use AI

- Brainstorming and refining your ideas.
- Fine-tuning your research questions.
- Finding general information about the topic.
- Drafting an outline to organize your thoughts.
- Checking grammar, writing conventions, and/or style.
- Study skills support.

👎 DO NOT Use AI To

- Compose a response to discussion board prompts or other online class communication.
- Complete specific tasks for assigned group work.
- Write a draft of a writing assignment.
- Write entire sentences, paragraphs, calculations or papers to complete class assignments.

Citation Guidance

- Explain how you used AI tools throughout the process of your project
- Add a citation to your bibliography: Include the tool(s) and date(s). In the annotation, explain how you used it
- Both MLA and The Chicago Manual of Style include annotations for AI tools
- AI tools are secondary sources

👍 Citation Guidance APA

Guideline: https://apastyle.apa.org/blog/how-to-cite-chatgpt
Examples:
APA format: OpenAI. (Year). ChatGPT (Month Day version) [Large language model]. https://chat.openai.com

APA reference entry: OpenAI. (2023). ChatGPT (Feb 13 version) [Large language model]. https://chat.openai.com

APA in-text citation: (OpenAI, 2023)

👍 Citation Guidance MLA

Guideline: https://style.mla.org/citing-generative-ai/
Examples:
MLA format: "Text of prompt" prompt. ChatGPT, Day Month version, OpenAI, Day Month Year, chat.openai.com.

MLA Works Cited entry: "Explain antibiotics" prompt. ChatGPT, 13 Feb. version, OpenAI, 16 Feb. 2023, chat.openai.com.

MLA in-text citation: ("Explain antibiotics")