



## **PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS**

Division of Academics  
Department of Early Learning

### **Vendor Managed Child Care Programs**

## **Steps to Take to Obtain a Use and Occupancy Permit (U&O)**

1616 Owens Road, Room 1

Oxon Hill, MD 20746

Telephone Number: 240-724-1675

1. Go to the Department of Permitting, Inspections, and Enforcement(DPIE) Website;  
Legacy permitting platform.
  - a. Prince George's County Permitting, Inspections and Enforcement  
<https://www.princegeorgescountymd.gov/>
  - b. Permit and License  
<https://dpiestatus.princegeorgescountymd.gov/site/public/epayments/casestatus.aspx>
  - c. Online Permit Service <https://www.princegeorgescountymd.gov/1578/Online-Permit-Services>
2. Create and account to apply for an application.
3. Upload support documents and the required plans and drawings.
4. Submit the application online.
5. Pay the fee for the Job Card.
6. Schedule Inspection
7. Upon approval, receive Use and Occupancy permit