

(School Letterhead)

(Date)

To Parents of Students Who Ride Bus Number _____

Dear Parents:

This letter is being sent to you to keep you informed regarding problems and concerns that we have with this particular bus.

The driver of the bus has reported to me that _____

_____.

The driver has attempted to correct the problem, but it continues. Some students have been identified, and proper disciplinary action has been taken. However, it is sometimes very difficult to identify everyone involved.

All of the students have been advised that we cannot continue to allow

on their bus.

The safety of all of the riders is paramount. We cannot provide safe transportation if the problem is not corrected. Failure to correct the problem may result in the suspension of riding privileges for some or all of the students on this bus.

We urge you to discuss this grave matter with your son or daughter and stress the importance of safety and proper behavior on a school bus.

Sincerely,

(Principal)