

Prince George's County Public Schools CASH RECEIPT VOUCHER

RECEIVED FROM: _____
 RECORDED BY: _____
 DATE: _____

| ACCOUNTING USE ONLY |
|---------------------|
| Vendor/Customer No. |
| |

| DOCUMENT NUMBER |
|-----------------|
| C 068545 |

Number of Lines

| | Invoice Number | Oracle Account Number | | | | | | | | | Amount | Check No. | Payer | Description |
|-----|----------------|-----------------------|------------|---------------|----------------|----------------|---------------|---------------|---------------------|------------|--------|-----------|-------|-------------|
| | | FUND (XXXX) | F/S (X) | FUNC (XXX) | PROG (XXXX) | PROJ (XXXX) | RFU (XXXX) | S/O (XXXX) | COST CTR (XXXXX) | FY (XX) | | | | |
| 1A | | | | | | | | | | | | | | |
| 2B | | | | | | | | | | | | | | |
| 3C | | | | | | | | | | | | | | |
| 4D | | | | | | | | | | | | | | |
| 5E | | | | | | | | | | | | | | |
| 6F | | | | | | | | | | | | | | |
| 7G | | | | | | | | | | | | | | |
| 8H | | | | | | | | | | | | | | |
| 9I | | | | | | | | | | | | | | |
| 10J | | | | | | | | | | | | | | |

TOTAL

List each check on a separate line.

DISTRIBUTION: **Original & Yellow Copy - To Accounting Pink – To Originator**

MSIS 39-71 (3/04)

The actual Cash Receipts Voucher forms are 8 ½” x 14” three-part, pre-printed, pre-numbered, self-carboning forms that can be obtained from the Accounting Operations office by calling 301-952-6100. The back/pink copy is to be retained by the preparer and the middle/yellow copy and the top/white copy are to be turned in to the Accounting office with the funds being remitted. The yellow copy ultimately is filed in the Assistant Treasurer’s office while the white copy ultimately gets filed in Accounting Operations.