



Management
Prince George's County Public Schools
Prince George's County, Maryland

In planning and performing our audit of the financial statements of Prince George's County Public Schools (School System) as of and for the year ended June 30, 2024, in accordance with auditing standards generally accepted in the United States of America, we considered the entity's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

However, during our audit we became aware of deficiencies in internal control other than significant deficiencies and material weaknesses and other matters that are opportunities to strengthen your internal control and improve the efficiency of your operations. Our comments and suggestions regarding those matters are summarized below. This letter does not affect our report on the financial statements dated September 30, 2024, nor our internal control communication dated September 30, 2024.

Cash Reconciliation

CLA noted that the Cash Payroll Garnishment had a variance difference of \$1,099; in addition, CLA noted that the Cash Payroll Account had unaccounted reconciling items totaling \$879,350. Although the variances were not material to the financial statements, variances within the reconciliation could allow errors to exist and go undetected.

We recommend that all the bank account be reconciled monthly to the general ledger and suspicious reconciling items be promptly investigated and adjusted with adequate explanations.

Information Technology and General Computer Controls

We observed several items during our IT Controls Assessment that we believe would enhance and strengthen the overall control environment related to information technology. General computer controls that the School System may consider implementing include the following:

- CLA noted during review of documentation provided that while several policies and procedures are being utilized within the IT environment, the following IT policies either have not been reviewed within the audit period or have yet to be formalized (i.e. Board approved). CLA recommends that all policies be fully developed, formalized, approved by the Board and disseminated to all users and applicable vendors.
 - IT security policies (0700, 0701, 0703, 0705) - 2019
 - Asset Management and disposal policy - in development
 - Access management/password policy (0703) - 2019
 - Change Management – August 2024, after FY24 audit period
 - Oracle Applications Change Management - August 2024, after FY24 audit period
 - PGCPs Backup and Recovery Strategies - not formalized

We recommend management review the IT observations to evaluate, assess, and rank the potential risk to the organization and work to develop an action plan to remediate and address these observations in a timely manner.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various entity personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of management, and others within the entity, and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

CliftonLarsonAllen LLP

Baltimore, Maryland
September 30, 2024