



#	Dependent Type	Eligibility Criteria	Documents Required for Verification
1	Spouse	<ul style="list-style-type: none"> The person is currently your legal spouse. A domestic partner, legally separated or ex-spouse is not an eligible dependent. 	<ul style="list-style-type: none"> Completed Affidavit (including Social Security Number if not on file) A copy of your marriage license AND One form of documentation dated (within 6 months) establishing current marital status such as: a joint household bill, joint bank/credit account, joint mortgage or lease, or front page and signature page of your most recent jointly filed Federal tax return (filed in the past 2 years with blacked out financial information) or designation of the spouse as a primary beneficiary of the employee's life insurance, or retirement benefits, and listing primary residence
2	Biological Child	<ul style="list-style-type: none"> Your Biological Child AND Up to age 26 	<ul style="list-style-type: none"> Completed Affidavit (including Social Security Number if not on file) AND A copy of the child's Government issued birth certificate naming you as the child's parent
3	Stepchild	<ul style="list-style-type: none"> Your Stepchild AND Up to age 26 	<ul style="list-style-type: none"> Verification of Spouse (See Spouse) AND Completed Affidavit (including Social Security Number if not on file) AND A copy of the child's Government issued birth certificate naming your spouse as the child's parent
4	Legally Adopted Child	<ul style="list-style-type: none"> Your Legally Adopted Child (legal adoption or in anticipation of a legal adoption) AND Up to age 26 	<ul style="list-style-type: none"> Completed Affidavit (including Social Security Number if not on file) AND A copy of adoption decree naming you as the child's adoptive parent OR Papers from the adoption agency showing intent to adopt (Social Security Number required within 12 weeks of adoption finalization) AND A copy of a legal document showing child's age
5	Legal Guardianship of Child	<ul style="list-style-type: none"> You are the Legal Guardian in accordance with the laws of the state in which the dependent resides. AND Up to age 26 	<ul style="list-style-type: none"> Completed Affidavit (including Social Security Number if not on file) AND A copy of court documents signed by a judge verifying legal custody of the child AND Government issued birth certificate of child
6	A Child Covered by a Qualified Medical Child Support Order (QMCSO)	<ul style="list-style-type: none"> Child is up to age 26 AND Unmarried AND Is named as an alternate recipient with respect to the member under a QMCSO 	<ul style="list-style-type: none"> Completed Affidavit (including Social Security Number if not on file) AND A copy of the QMCSO issued by a State agency OR Court documents signed by a judge

#	Dependent Type	Eligibility Criteria	Documents Required for Verification
7	Disabled Dependent • Age 26 or older	<ul style="list-style-type: none"> • Same as dependent type above (Biological, Step, Adopted, etc.) • The dependent is age 26 or older AND • A dependent that, due to a mental or physical disability, is incapable of self-support AND • The disability must have begun before the child reached age 26 	<ul style="list-style-type: none"> • Same as dependent type above (Biological, Step, Adopted, etc.) AND • Fill in dependent type from above, along with #7 in column "C" of Affidavit. <p><i>Note: If age 26 or over, the dependent must have previously been approved as disabled by PGCPs.</i></p>

ONLINE RESOURCES TO OBTAIN DOCUMENTS:

<p>Birth Certificates & Marriage Licenses (United States)</p> <p>Maryland issued Vital Records: https://health.maryland.gov/vsa/Pages/certs.aspx</p> <p>National Center for Health Statistics: http://www.cdc.gov/nchs/howto/w2w/w2welcom.htm</p> <p>National Database for Government Certified Vital Records: https://www.vitalchek.com</p>	<p>Birth Certificates & Marriage Licenses (International)</p> <p>U.S. Department of State: https://travel.state.gov/content/travel/en/records-and-authentications.html</p> <p>or https://travel.state.gov and search "birth abroad"</p>
	<p>Official Tax Return Receipt</p> <p>Internal Revenue Service: http://www.irs.gov/formspubs</p>

Please direct all questions to Bolton via telephone or email.
We can be reached toll-free at 1-866-667-6612 or PGCPs-mail@depconfirm.com
Representatives are available Monday through Friday, 8:30 a.m. - 5:00 p.m. (ET)
Your call or email is confidential