



## PURCHASING AND SUPPLY SERVICES

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<b>Issued By:</b> Prince George's County Public School (PGCPS)  Department of Purchasing and Supply Services Operations Office  <b>Direct Inquiries To:</b> <a href="mailto:kaniea.barnhardt@pgcps.org">kaniea.barnhardt@pgcps.org</a>  <a href="mailto:eyvette.wright@pgcps.org">eyvette.wright@pgcps.org</a>	<b>Date of Addendum:</b> September 27, 2023	<b>Proposal Submission Due:</b> October 5, 2023 (2:00PM EST)	
	<b>IFB No.:</b> DBS046-23 <b>Addendum No.:</b> 01  <b>No. of Pages:</b> 3	<b>Date IFB Issued:</b> September 6, 2023	
	<b>Title:</b> Deliver, Furnish and Install Horizontal Venetian Blinds & Accessories		

**TO: ALL BIDDERS AND OTHER RECEIPIENTS OF BID SOLICITATION**

This Addendum is hereby made a part of the Solicitation IFB DBS046-23 issued on September 6, 2023, which will be the basis of the Contract.

**THE PURPOSE OF THIS ADDENDUM IS AS FOLLOWS:**

- 1) Provide Questions and Answers for IFB DBS046-23 (see pages 2 and 3).
- 2) Extend the proposal due date.

**PROPOSAL DUE DATE:**

The Proposals due date has been updated and changed to October 16, 2023

**CHANGE(S):**

The balance of the Solicitation as written remain unchanged.

**Offeror must acknowledge receipt and acceptance** of this addendum by signing and returning **Appendix A – Bid and Addendum Acknowledgement Form with bid submission**. This form can be found within the posted Solicitation DBS046-23, Deliver, Furnish and Install Horizontal Venetian Blinds & Accessories under Appendices.



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### DBS046-23, Deliver, Furnish and Install Horizontal Venetian Blinds & Accessories

#### QUESTION AND ANSWERS

BIDDER QUESTIONS	PGCPS RESPONSE
<p>The bidder shall have experience of a similar type and size to PGCPS to fulfill the material requirements on demand and such experience shall be based upon projects that have been completed by the bidder within the last five (5) years.</p>	<p>Page 9, Section 3 - TAB C – EXPERIENCE AND CAPABILITIES remains unchanged</p>
<p>Unless we were the owner of the Levelor company, we would have no have way to secure that the product is not being offered at any lower price point as the RFQ stipulates below:</p>	<p>Page 5, Section 2 - Summary of Scope. Typical goods and services performed under this contract may include delivery, furnishing and installation of Levolor brand (or equal) Venetian Blinds &amp; Accessories.</p>
<p>Should Unit price be derived for "Estimated Qty" in Bid Cost form or from the bid quantities in "Item Description" column?</p>	<p>Attachment A - Cost Bid Form should be used to respond. The Unit Price should be based on the prescribed unit listed. Based on the Unit Price, the estimated quantity multiplied by the unite price will be used to provide a total cost for each line item. The Unit Price may or may not change based on order size identified. Formula to calculate total cost for each line item exist and should not be altered.</p>
<p><b>TERM OF AGREEMENT</b> The anticipated initial term of this contract shall be three (3) years. The term of option renewal shall not exceed two (2) one-year option periods. a) The bidder warrants that prices for the bid under this IFB are not higher than prices currently extended to any other governmental agency for the same product or service. The above requirement seems in direct conflict with the requirement below: <b>INDEPENDENT VENDOR:</b> Vendor is furnishing its goods and/or services hereunder as an independent Vendor, and nothing herein shall create any association, partnership, or joint venture between the parties hereto or any employer-employee relationship.</p>	<p>Page 37, Section 9.h <b>CONTRACT TERMS AND CONDITIONS</b> - All vendors must be independent vendors and should have no partnership with or joint venture between the parties hereto or any employer-employee relationship. This is unrelated to the term of agreement (length of time) of the contract if awarded.</p>
<p>Should "SQ Ft" totals for each category be shown on the Bid Cost form?</p>	<p>Attachment A - Cost Bid Form should be used to respond. The Unit Price should be based on the prescribed unit listed. Based on the Unit Price, the estimated quantity multiplied by the unite price will be used to provide a total cost for each line item. The Unit Price may or may not change based on order size identified. Formula to calculate total cost for each line item exist and should not be altered.</p>



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<p><b>Overview - regarding bidder being responsible for obtaining any applicable licenses/permit to complete work. What type of situations in the past have required these items, and will be board re-imburse vendor for costs incurred for licenses/permits?</b></p>	<p><b>Page 11, Part III: Scope of Work, Section 1 - applicable licenses/permit is standard language and cost will if applicable will not be reimbursed. There should be no licenses or permits needed to provide and to install blinds.</b></p>
<p><b>- Materials/Specifications - a description of the blinds specifies Levolor brand or equivalent product; however, in Item 9 the Blind Specifications Item "I" describes details in a product that's only offered by Levolor. Would the Board consider a product non-compliant if a brand other than Levolor is offered?</b></p>	<p><b>Page 12, Part III: Scope of Work, Section 4 - As long as the other product has the same specs. as the Levolor blinds there shouldn't be a problem. All blinds should be 2" Alum. slats with metal top and bottom rails. All blinds have the 1/8" cords for the pull and the tilt. No wands. The color of the blinds should remain eggshell so that it matches all the existing blinds.</b></p>
<p><b>Are the details about the previous Window Blind Contract available to be reviewed either online or at the Purchasing Office?</b></p>	<p><b>PGCPS Contract IFB 049-17 was awarded in 2017. Access to the previous award is not available.</b></p>