



PURCHASING AND SUPPLY SERVICE

De'Nerika Johnson, MBA, CPPO, NIGP-CPP
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13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952 6560

POST ADDENDUM: RFP PUR-009-24 ADDENDUM NO. 2

ISSUED BY: PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS OFFICE OF PURCHASING AND SUPPLY 13300 OLD MARLBORO PIKE, ROOM 20 UPPER MARLBORO, MARYLAND 20772-9983	Date of this Addendum: June 3, 2024 No. of Pages: 3	Proposal Submissions: June 10, 2024 10:00 AM, Eastern Standard Time
	RFP No.: PUR-009-24	RFP Issuance Date: April 24, 2024
	TITLE: EVALUATOR SERVICES FOR PUBLIC CHARTER SCHOOL RENEWAL PERFORMANCE REVIEW AND SITE VISITS	

TO ALL PROSPECTIVE OFFERORS AND OTHER RECIPIENTS OF SOLICITATION DOCUMENTS

This Addendum is hereby made a part of the Contract Document that will be the basis of the Contract. This Addendum is issued to change the original Solicitation Documents issued April 24, 2024. Prospective Offerors are required to attach this Addendum to your Contract Documents. Receipt of this Addendum must be acknowledged in the Proposal Document (see Appendix A). Failure to do so may subject the Offerors disqualification.

THE FOLLOWING RFP PROVISIONS ARE HEREBY CHANGED AS FOLLOWS:

PROPOSAL SUBMISSION DATE:

The Proposal submission due date has changed from **Thursday May 30, 2024 at 10:00 A.M.** to **Monday June 10, 2024 at 10:00 A.M.**, Offerors who have submitted a proposal can resubmit a new proposal on the new due date.

OFFERORS' QUESTIONS AND RESPONSES:

1. Q. What is the deadline for an MBE to demonstrate their certification? Is it at the time of the bid opening or the proposal due date?
 - A. MBE certification shall be demonstrated at time of bid opening /or proposal due date.



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2. Q. Can you clarify the number of charter schools and campuses to be reviewed each year of the contract?
 - A. We currently have 13 charter schools. The number of renewals varies each year. Last school year, we completed three renewals, one school for five years, and the other two schools were given three years. This year we completed two 5-year renewals. Next school year, we have five renewals.
3. Q. Is PGCPS open to alterations or revisions to the internal protocols, if deemed helpful to the district's evaluation and renewal process?
 - A. Yes, we would be open to changes in the internal protocols if it is beneficial to the district's evaluation and renewal process. However, it would need to be discussed and approved before any changes are made.
4. Q. Can you clarify what the district means by "technical training" that is listed in 4.3 on page 14?
 - A. Technical Training includes - Meeting with the charter school staff, operators, and school teams to review your reports and answer any questions.
5. Q. Does this mean training on the process that will be used by the vendor to ensure that the key stakeholders are informed of its components (e.g., data collection activities, schedule, evaluation process, etc.)?
 - A. Yes.
6. Q. What level of student achievement data will be provided? Individual student, classroom level, or school level? How many years?
 - A. Achievement data includes MCAP (State Testing) results for tested grade levels over a 3 to 5-year period to demonstrate trends.
7. Q. When will PGCPS provide the EXCEL spreadsheet template for the pricing details? Where will it be located?
 - A. PGCPS is providing the EXCEL spreadsheet template - see attached Cost Proposal Form Attachment "A".
8. Q. Is there an incumbent vendor?
 - A. Yes
9. Q. Can you provide student enrollment figures for each school and, for the school that has multiple campuses, can you provide enrollment figures for each building?
 - A. Chesapeake Math and IT Academy North Elementary – 600
Chesapeake Math and IT Academy North Middle - 485
Chesapeake Math and IT Academy North High- 595



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College Park Academy - 681

Legends Charter School – 900

COST PROPOSAL FORM:

Offerors shall complete and submit the attached Cost Proposal Form – Attachment “A” at time of proposal due date in accordance with “VOLUME III – COST PROOSAL” in the RFP.

END OF ADDENDUM NO. 2